

## STUDENT UNIFORM POLICY



### Help for non-English speakers

If you need help to understand the information in this policy please contact Osbornes Flat Primary School on (02) 60271415 OR email us on [osbornes.flat.ps@education.vic.gov.au](mailto:osbornes.flat.ps@education.vic.gov.au).

### PURPOSE

The purpose of the Student Uniform Policy is to outline Osbornes Flat Primary School's requirements for student dress and appearance and to provide information about uniform purchase and support, dress code implementation and exemption processes.

This dress code has been developed by Osbornes Flat Primary School's School Council in close consultation with our school community to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community.

The Student Dress Code aims to:

- foster a sense of community and belonging and encourages students to develop pride in their appearance
- support Osbornes Flat Primary School's commitment to ensuring that our students feel equal and are dressed safely and appropriately for school activities.
- reduce student competition on the basis of clothing
- enhance the profile and identity of the school and its students within the wider community.

### SCOPE

Students are expected to comply with this Student Uniform Policy while traveling to and from school, during school hours and when attending school activities.












### UNIFORM AND APPEARANCE

Osbornes Flat Primary School's compulsory school uniform items are as follows:



OFPS Panel Polo  
—  
Navy/Jade/White

COMPULSORY Item

	OFPS Panel Hoodie – Navy	OPTIONAL Item
	OFPS Panel Windcheater – Navy	
	OFPS Softshell Olympus Jacket – Navy	OPTIONAL Item
	OFPS Super Fleece Straight Leg Track Pants with cuffs and zip pockets – Navy	COMPULSORY Item (if the below Fleece Straight Option is not favoured)
	OFPS Fleece Straight leg Track Pants with zip – Navy	COMPULSORY Item (if the above Super Fleece Straight Option is not favoured)
	OFPS Girls Summer Dress	COMPULSORY Item (if any of the other Uniform Options are not favourable)
	OFPS Girls Active Skort – Navy	COMPULSORY Item (if any of the other pant/dress options are not favourable)
	OFPS Girls Poly Cotton Bootleg Pants – Navy	COMPULSORY Item (if the Skort and Dress options are not favourable)
	OFPS Broadbrimmed Hat – Navy	COMPULSORY Item
	OFPS Beanie – Navy	OPTIONAL Item
	OFPS Library Satchel - Navy	COMPULSORY Item

### **General appearance**

While at school, travelling to or from school or participating in school activities, Osbornes Flat Primary School students must comply with the following:

- Uniforms must be clean and in good repair
- Uniforms must be clearly marked with the owner's name
- Additional layers of clothing may be worn underneath the uniform for added warmth, provided these undergarments are completely hidden.

### **Jewellery and cosmetics**

Students are not permitted to wear decorative jewellery to school. Stud earrings and sleepers worn in the ears, and watches, are the only acceptable jewellery.

Cosmetics may not be worn at school. Only clear nail polish is permitted.

### **Hair and Sun safety**

Shoulder length or longer hair is to be tied back to help restrict the spread of nits and lice and for student safety.

School uniform hats must be worn outside from mid-September (exact date to be set by the school annually) to 30th April and on any other day prescribed by the school. School uniform hats may also be worn outside of this time period, by parent or student choice. Students are strongly encouraged to wear sunscreen before coming to school, particularly during the above mentioned school uniform hat periods. Osbornes Flat Primary School will provide students with sunscreen at designated sunscreen stations throughout the school.

In the event students refuse to wear their hat, have forgotten their hat or lost their hat, students will be directed to a shaded area of the schoolyard, where they are to remain for the duration of the play time. Parents and carers are able to purchase replacement school uniform hats from our school office.

Hats are not to be worn inside.

Students are permitted to wear sunglasses during outdoor activities. Sunglasses should be close-fitting, wrap-around that meet the Australian Standards 1067 and cover as much of the eye area as possible.

## **PURCHASE OF UNIFORMS**

Uniform items can be purchased from the front office at Osbornes Flat Primary School, or parents may order it directly from the Compass Student Management portal.

The School Council operates a second hand school uniform shop where parents/carers can purchase items for a gold coin donation. These second hand items include previous versions of school uniform and 'pre-loved' current school uniforms, donated to us from families who have moved on from the school. We encourage that parents/carers donate uniforms that are no longer required or no longer fit, back to the school, in the interests of being environmentally friendly and aiding the broader community.

### **Support for families experiencing difficulty**

Please contact the Principal or School Council President to discuss support that we may be able to provide to families experiencing difficulty meeting uniform costs, including information about eligibility for uniform support through State Schools' Relief. Further information about State Schools' Relief is also available on their website: <https://www.ssr.net.au/>

## **IMPLEMENTATION**

Osbornes Flat Primary School will ensure that this Student Dress Code is communicated to all families and students through our website, newsletter and Compass feed. We will assist students who may be experiencing difficulties complying with this policy where possible.

Students wearing non-compliant uniform items may be asked to change into a compliant item of clothing provided by the school.

If a student is out of school uniform or otherwise breaches the Student Dress Code on a recurring basis, a note will be provided to the student and parents by the classroom teacher. If non-compliance with the dress code becomes a continued occurrence, the Principal will be informed and a phone call home may be required. In this event, the school will continue to work with the student and family to support compliance. This may include sending the student home to change into the prescribed uniform or having the student's parents/carers come and provide the uniform for their child to change into.

Measures taken by Osbornes Flat Primary School to address concerns about student non-compliance with the Student Dress Code will also be addressed in accordance with our Student Wellbeing and Engagement Policy.

## **EXEMPTIONS TO STUDENT DRESS CODE**

We recognise that there may be situations where the application of this dress code may affect students unequally.

Students and their parents or carers may apply either in writing or in person to the Principal for an exemption to this Student Dress Code if:

- an aspect of this code prevents the student from complying with a requirement of their religious, ethnic or cultural beliefs or background
- the student has a particular disability or health condition that requires a departure from the dress code
- the student or their parents/carers can demonstrate particular economic hardship that prevents them from complying with the dress code.

When the Principal receives a request for an exemption, they will:

- consider the grounds for the exemption request
- explain the process to the student and/or their parents/carers
- encourage the student and/or their parents/carers to support their application with evidence.

The Principal or delegate will then try to negotiate a resolution that is acceptable to all parties. If an exemption is not allowed, then written reasons will be provided to the student and/or their parents or carers.

## **CONCERNS ABOUT THIS STUDENT DRESS CODE**

Osbornes Flat Primary School welcomes feedback from the school community in relation to this Student Dress Code. If you have a concern or complaint about the Student Dress Code, further information about raising a concern or complaint is available in our school's *Parent Complaint Policy*, found on our school website.

## **COMMUNICATION**

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website (or insert other online parent/carer/student communication method)
- Reminders in our school newsletter
- Discussed in student forums
- Included in staff handbook/manual
- Discussed at staff briefings/meetings as required
- Included in transition and enrolment packs
- Discussed at parent information nights/sessions
- Hard copy available from school administration upon request

#### **FURTHER INFORMATION AND RESOURCES**

- Osbornes Flat Primary School's Sunsmart Policy
- Osbornes Flat Primary School's Parent Complaint Policy
- Osbornes Flat Primary School's Student Wellbeing and Engagement Policy
- Department of Education and Training [Student Dress Code](#)
- Department of Education and Training [Student Engagement policies and guidelines](#).

#### **REVIEW CYCLE**

This policy was last reviewed and approved by the school council in July 2024 and is scheduled for evaluation and review in July 2027.